



Pricing Coordinator AGS Dubai

The essential goal that underpins everything we do: full customer satisfaction!

AGS is the leading French mobility group with an international presence.

A key player in local and international mobility services in all sectors (corporate, private, diplomats, civil servants, etc.), our strength lies in our expert knowledge of the market, our customer orientation, our global network, and our enthusiasm for international logistics.

In recent years, the AGS Group has expanded its range of service offerings to include a full range of relocation services and high quality physical and digital archiving solutions. All these activities open exciting new prospects and markets to be developed for a promising future.

Due to our upward trending market presence and growth, AGS is constantly looking for candidates to join in building future success, as our biggest and greatest assets are the know-how and professionalism of our employees.

We are currently looking to recruit a talented **Pricing Coordinator** for our site in Dubai.

POST DESCRIPTION

The main purpose of the position is to manage all quotes/tenders on behalf of the sales department. You will prepare quotations for customers, coordinate with clients, record and maintain data on the operating system, handle tenders, update tariff rates, and communicate changes. The position contributes towards reducing response time for each enquiry, and ensures that our clients receive the most competitive quote.

Accountabilities and objectives are to:

- Prepare quotes for all export/local/offices moves through the internal operating system, communicate to clients, and AGS colleagues
- Maintain accuracy of details in the internal operating system to ensure easy retrieval at any given time
- Ensure all tenders are responded to within the timeline, and all rates are filled in accurately
- Update all rates as necessary and circulate within the sales department
- Ensure each move is personalised and quotes are not compromised
- Evaluate service levels with the department, and identify areas for improvement

CANDIDATE PROFILE

A diploma in the field of logistics or international moving, coupled with at least 1 year's experience in the field of international moving and logistics. Good knowledge of the freight forwarding industry will be an added advantage.

Excellent communication skills in English, and proficiency in MS Office, with a high level of knowledge of Excel.

You are a team player, with the ability to work within a multicultural environment to achieve goals. You must know how to effectively use IT Tools and operating software packages. The post requires a high level of administrative task and a need for prioritisation, multi-tasking, and efficiency in learning new tasks.



WHAT'S ON OFFER?

Salary will be commensurate with the candidate's skills and experience. All statutory employment entitlements in Dubai will apply to this position. You will get to work in a super dynamic growing international company and interact with a global team. The work environment will be highly structured and organised. There is a high usage of computer systems and communication with all (internal and external, including management).

Are you interested? Send us your application today with your up-to-date CV and motivation letter (including your salary expectation) to dubai@agsmovers.com. Please quote the title of the position in the subject line of your email.

General Recruitment Terms and Conditions

Although we appreciate all applications, we can only correspond with short listed candidates. Should you not have received feedback on your application within four weeks of applying, please consider your application unsuccessful. AGS reserves the right to withdraw any advertised vacancies at any time and at its own discretion, as well as the right to not make a placement. Unsolicited submissions from recruitment agents will not be considered. The interviewing and appointment process will take place in accordance with the AGS Group's policies and procedures and may involve several steps.

By submitting your application, you agree and consent to the processing, administration and archiving of your personal data contained in your CV and other application documents, in accordance with the relevant legislation (as may be amended) for the purposes of registration and recruitment of candidates.

AGS strongly promotes diversity in our workforce, and applications from all sectors of society are encouraged. However, as an inherent requirement of the position, the successful candidate must have the right to live and work in Dubai.